

## **Educational Speaker Form**

### **NATIONAL ASSOCIATION OF WOMEN IN CONSTRUCTION**

### **NORTHWEST ARKANSAS CHAPTER #384**

Thank you for your interest in speaking to the National Association of Women in Construction Northwest Arkansas Chapter #384 (NAWIC NWA). Please complete the attached "Educational Speaker Form." Be sure to include your bio, photo, and video presentation (or reference) and email to: [nwachapternawic@gmail.com](mailto:nwachapternawic@gmail.com).

If you have any questions, please email us at [nwachapternawic@gmail.com](mailto:nwachapternawic@gmail.com).

#### **NAWIC Core Purpose:**

To strengthen and amplify the success of women in the construction industry

#### **NAWIC Core Values:**

- Women-focused
- Courageous leadership
- Commitment to inclusion and growth
- Anticipate change

#### **NAWIC Mission Statement:**

The association committed to championing women to impact the direction of the construction industry. NAWIC provides education, community and advocacy for women.

#### **Educational Program**

Your program can not be a commercial or sales pitch. It must be an informational and educational presentation. Your topic should fall under one of the following categories:

- Construction Trends/Technology
- Leadership/Management
- Safety
- Project Management
- Professional/Personal Development

#### **Speaker Responsibilities**

- Provide high quality educational presentation
- 30-minute presentation with 10 minutes for questions
- Engage attendees through audience participation and discussion
- Coordinate with NAWIC NWA Program Committee on any special equipment needs
- Provide a photo, topic summary, and biography for marketing purposes
- Not to solicit speaker's products/services to attendees before or during the session and ensure the session is not perceived as an infomercial

### **NAWIC NWA Responsibilities**

- Promote the event, speaker's name and subject through NAWIC NWA e-vites and announcements
- Register participants
- Coordinate with speaker regarding special equipment and material needs to the session
- Provide lunch to the speaker/presenter

### **Dates**

Typically, our meetings are held on the second Wednesday of each month. Most of the time they are over the lunch hour (11:30am-1pm). In some cases, they are held in the morning or evening.

### **Questions regarding the Educational Speaker Form**

Contact us at [nwachapternawic@gmail.com](mailto:nwachapternawic@gmail.com).

Please include the following with the Request for Speaker Proposal form:

- Biography (resume) and photo
- Short video presentation clip (or reference we can contact)
- Information about past presentations
- Samples of any handouts you intend to use



## NAWIC NWA Request for Educational Speakers

Name \_\_\_\_\_

Title \_\_\_\_\_

Company \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Facebook \_\_\_\_\_

LinkedIn \_\_\_\_\_

Instagram \_\_\_\_\_

**Presentation Title:**

**Description of Program:**

(Please include 150-200 description of your presentation.)

What level is your presentation?    Entry       Middle       Advanced

**Learning Objectives:**

Please include 3-4 learning objectives for your session that describe what attendees will know or be able to do as a result of this session.

Participants who attend this working session will be able to:

1.	
2.	
3.	

**Visual Aid Requests: Please select what you will need for your presentation.**

- Projector
- Projection Screen
- Laptop
- Laser Pointer
- White Board
- Other, please specify: